

Work Safe Policy Statement

2021-22

Introduction

In line with our health and safety policy everyone has the right to remain safe and healthy. As part of our continued commitment in providing a safe environment everyone has the right to return home at the end of the day in the same or better condition than they started and Longworth strive to achieve this.

Purpose

This Work Safe policy statement provides clarity on the ability of people working on behalf of Longworth to stop work in the event they feel it is unsafe to continue.

Scope

The scope of this policy covers all Longworth business activity and employees. We will work with our supply chain to ensure everyone working with Longworth understands their right to stop work where they feel unsafe in order for the situation to be discussed and assessed appropriately. We expect our supply chain to work to the same standards when it comes to the right to stop working in unsafe circumstances.

Responsibility

The board of directors take responsibility for ensuring the business operates in line with this policy and commits to taking appropriate action where necessary.

The Longworth Work Safe policy statement means:

- We will stop any unsafe work being carried out as part of our business activities.
- We support individuals who refuse to work if they feel their health or safety is at risk.
- We will investigate concerns raised by our employees and take appropriate action.
- We will work with our stakeholders to ensure our policy is communicated and upheld.
- We consult with our employees on how to make health and safety measures more effective.
- We encourage stakeholders to challenge our employees on working practices that have the potential put someone's health and safety at risk.
- We commit to effectively managing health and safety risk.
- Treat anonymous information with respect and integrity.
- Take appropriate action with any concerns reported.
- We have various means of reporting concerns including
 - Near miss reports
 - Informal reporting, for example by text, email or phone
 - SHEQ Committee
 - SHEQ site visits

Stop Work

Employees and Sub-Contractors that refuse to work on the grounds of Health and Safety will be supported, no disciplinary action, financial or other penalty will be taken. All concerns must be raised in the first instance

to the immediate line / package manager; any reports of an unsafe act will be fully investigated and appropriate remedial action taken.

We commit to review and revisit our policy at least on an annual basis with a view to continuous business development. Where an individual feels their health or safety is at risk, they are strongly encouraged to report their concerns immediately.



Paul Smith
Managing Director

Date: 1st December 2021

Scheduled Review Date: 30th November 2022