

# Quality Policy Statement 2021-22

## Introduction

Longworth has implemented a management system that complies with the ISO 9001:2015 standards and is externally certified to UKAS standard. We believe quality is core to what we deliver in providing the best service for our clients and by our employees and supply chain.

#### Purpose

The purpose of this policy is to demonstrate our knowledge and understanding of the ISO9001:2015 standards and their application to our business activities. We also expect quality standards and full cooperation from our supply chain. Longworth will apply quality in our business activities and management systems to continually improve.

## Scope

The scope of this policy relates to all aspects of business for Longworth, our employees and supply chain. We will work with our supply chain to maintain acceptable standards of quality.

## Responsibility

The board of directors take responsibility for ensuring the business operates in line with this policy and commits to taking appropriate action where necessary. In order to maintain and continuously improve our quality management we are committed to:

- Establishing, monitoring and reviewing and improving business performance by Regularly auditing the quality management system
- Providing training to our employees to ensure competence and understanding of the quality standards and delivering a quality product to our clients
- Ensuring all employees understand their own responsibilities in relation to quality management
- Providing and maintaining equipment, facilities and conditions appropriate for the tasks being carried out
- Communicating relevant information throughout the business and our supply chain
- Encouraging employees to provide feedback and recommendations in relation to the quality management and investigating any instances where the standards of the management system are not upheld

We commit to review and revisit our policy at least on an annual basis with a view to continuous business development. As part of the review process we encourage employees to provide feedback and take part in the review of the management system.

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Paul Smith Managing Director

Date:

1<sup>st</sup> December 2021

Scheduled Review Date:

30<sup>th</sup> November 2022

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