

# Building Information Modelling (BIM) Policy

## Scope

This document sets out the Building Information Modelling (BIM) policy of Longworth Building Services Ltd.

It covers activities undertaken by the company and will be reviewed for continued suitability and it will be ensured that changes are adopted by relevant staff.

## Policy statement

Longworth is committed to the implementation of BIM and fully supports its collaborative working to achieve effective and efficiently designed, constructed and managed projects.

Longworth consider BIM to be much more than 3D modelling. BIM is a process that drives a collaborative approach required on projects. We want to ensure that the correct information is made available to the right people at the right time to enable effective decision making.

We will work with clients, lead designers and contractors to ensure that we comply with best practice, policies and standards.

## Purpose

Our BIM strategy is aligned to our overall business drivers, we are looking to leverage value out of BIM Activities including:

- 3D design authoring.
- Design coordination.
- Design reviews.
- Client engagement.
- Information sharing.
- Health and safety.
- Digital O&M handover.

The use of a common data environment is a critical component of our BIM strategy. It allows early, accurate and efficient sharing of information between team members working on a collaborative project. The process ensures that information is only generated once and then re-used as necessary, thereby avoiding duplication of effort and cost whilst ensuring quality standardisation.

## Training:

We will continue to invest in our dedicated BIM training strategy, this will include the following courses:

- BIM Awareness for relevant staff.
- Revit basic training for all technical staff.
- Revit advanced training for technical leads.
- Coordination training for technical leads.
- BIM management training for the BIM lead.

## Responsibilities:

The Directors of Longworth are responsible for reviewing and approving the content and implementation of this policy.

- Operating Company Directors are responsible for taking measures to help their staff act in compliance with this policy and remain at the forefront of developments in BIM usage.
- The Technical Manager is responsible for revising and implementing our BIM Strategy, including our BIM documentation and training.
- The Senior Management Team are required to check that their staff are aware of this policy.

- All staff are required to comply with the policy requirements and share responsibility for our performance in implementing it.

**Commitment**

Longworth are committed to:

- Increasing BIM awareness across the company, including standards and documentation.
- The development of best-in-class BIM capability.
- Improved outcomes for all project stakeholders.
- Continue to invest in a full BIM training suite to staff.
- Assess capability of our supply chain.
- Providing the right tools and hardware to deliver projects.
- Utilise BIM technology on all projects.
- Continually review our BIM implementation, modifying working practices when required.



Paul Smith  
**Managing Director**

Date: 18<sup>th</sup> January 2023

Scheduled Review Date: 30<sup>th</sup> November 2023