

Risk Assessment

		Extent Of Harm Caused By The Hazard				
		Negligible (1)	Marginal (2)	Serious (3)	Critical (4)	Catastrophic (5)
Likelihood of The Hazard Occurring and Causing Harm	Likely (3)	3	6	9	12	15
	Possible (2)	2	4	6	8	10
	Unlikely (1)	1	2	3	4	5

Description: 033. Contracting Covid 19 Rev 4			Completed By: Zac Atkinson			Assisted By: MF		Reviewed By: MF	
Location/Site: All Longworth Operations			Signed: 			Dated: 25.03.2020 Review: 15.04.2020 Review 13.05.2020 Review: 18.05.2020			
Hazards Identified	Who Could Be Harmed & How	Level of Risk (from matrix)	Control Measures to eliminate or reduce risk				Level of Risk after Control	Additional Controls required	Action Date
Someone showing symptoms of the virus infecting other personnel on site	All employees and those exposed to them – Potential to contract the virus	15	<ul style="list-style-type: none"> -Anyone who develops symptoms should arrange to return home without delay -Avoid touching anything and follow guidance on self-isolation. -Identify a room or area where someone who is feeling unwell or has symptoms can be safely isolated at induction -Formulate a plan for how they can be safely transferred from site to their home without exposing others to the individual with symptoms -Management to be informed by the site supervisor/Project Manager as soon as practicably possible of the symptoms, date of self-isolation, maintaining ongoing contact where possible - Identify any persons who may be coming back from at risk countries. Ensure these people are isolated in line with Government guidelines -Government have announced construction workers can be tested, see the government website to arrange for testing 				6	If someone is identified as having symptoms, others who may have been in close proximity to this individual must be informed.	Ongoing
	Vulnerable/High Risk Groups	15	<ul style="list-style-type: none"> - Individual to follow individual NHS guidance - Follow Government guidelines on isolation timelines/needs. - Individual review with your manager in relation to working patterns etc. -Regular ongoing review with the individuals line manager on their status and shielding requirements. 				4		

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<p>Potential Exposure at Head Office</p>	<p>All people attending/working at office. Potential to contract the virus</p>	<p>12</p>	<ul style="list-style-type: none"> - All employees who are capable of working from home shall do so, with the relevant risk assessments and lone working procedures in place. -Ensure workplaces are clean and hygienic. -Surfaces need to be wiped with disinfectant regularly. -Sanitising hand wash dispensers in prominent places around the workplace. -Anyone who shows the symptoms as outlined in Government and medical guidelines shall follow the governments' isolation procedures. -Display posters promoting personal hygiene. Combine this with other communication measures such as offering guidance from occupational health, briefings at meetings and information in the office etc. -Replace a face-to-face meeting or event and replace with teleconference/skype or cancel if not absolutely necessary. -If a meeting is unavoidable, scale it down so that fewer people attend and keep a 2m distance between participants. - Job sharing shall be implemented, where possible to minimise risk to the residual number of personnel in Head Office (split shift scenario) - Doors etc. being kept open and windows open to promote ventilation and reduce potential contact with surfaces 	<p>3</p>		
	<p>Vulnerable/High Risk Groups</p>	<p>15</p>	<ul style="list-style-type: none"> - Individual to follow individual NHS guidance - Follow Government guidelines on isolation timelines/needs. - Individual review with your manager in relation to working patterns etc. -Regular ongoing review with the individuals line manager on their status and shielding requirements. 	<p>4</p>		
<p>Potential Exposure on Construction Sites</p>	<p>All people attending/working on site</p>	<p>12</p>	<ul style="list-style-type: none"> - LBS are working with Principal Contractors in relation to site specific matters - Report any concerns immediately to the Principal Contractor and your Line Manager/Director -Ensure workplaces are clean and hygienic using antibacterial cleansers -Provide employees with antibacterial hand wash/wipes -Promote regular and thorough hand-washing -Offer other communication measures such as offering guidance from occupational health, briefings at meetings and information from leadership - Avoid meetings where they are not necessary i.e. can be done remotely 	<p>4</p>		

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			<ul style="list-style-type: none"> -Encourage the use of Skype meetings to prevent unnecessary travel and face to face meeting where possible -If a meeting is unavoidable, scale down so that fewer people attend. Maintaining social distancing - Where induction is required on site, it is recommended that the Principal Contractor maintain the social distancing criteria and appropriate hygiene measures - Avoid touching the barriers etc. on walkways and other areas - maintain good housekeeping/appropriate material storage to avoid introducing potential forced reducing of the social distancing requirement - Ongoing risk assessment reviewing potential exposure routes and management of such is undertaken - Ensure any delivery drivers are maintaining appropriate measures in line with guidelines 			
Travel to Site – potential exposure to the virus	All people attending/working at site	12	<ul style="list-style-type: none"> -Under no circumstances are employees to use public transport, and car sharing should be avoided -Where this isn't possible in LBS work vans personal hygiene measures must be carried out and observed regularly. Work vans must be wiped down with antibacterial products thoroughly each time when accessing the vehicle to avoid cross contamination between home, site, office etc. with windows down to encourage ventilation. - Minimum numbers to travel together in the van where solo travel is unavoidable 	4		
Risk of spreading virus in welfare facilities on site	All people working on site	12	<ul style="list-style-type: none"> - Operatives to stick to specific on-site measures laid down by the principal contractor -Increased use of hand washing facilities on the way in and way out of the facilities -Monitoring of toilet facility use by the principal contractor on site - Staggered break times are introduced on site 	6		
<p style="text-align: center;">Directors and Managers are reviewing working practice on a regular basis in line with government and official guidance. We are working with our supply chain in relation to safety measures being put in place. Any changes are communicated by our Managing Director to all employees and on a site-specific basis where relevant.</p> <p style="text-align: center;">Workers will be consulted with on the process of safety at work in relation to COVID19.</p> <p style="text-align: center;">IF YOU FEEL UNSAFE OR UNCOMFORTABLE IN PROCEEDING WITH YOUR WORK IN ANY SITUATION PLEASE SPEAK TO YOUR LINE MANAGER, SHEQ OR A DIRECTOR.</p>						

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